

# INMATE VISITOR REQUEST FORM

YOUR NAME \_\_\_\_\_ S# \_\_\_\_\_ UNIT \_\_\_\_\_

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- **A PARENT OR LEGAL GUARDIAN MUST ACCOMPANY ALL VISITORS UNDER THE AGE OF 18. THE PARENT *MUST* BRING THE MINOR'S BIRTH CERTIFICATE. THE LEGAL GUARDIAN *MUST* BRING THE MINOR'S BIRTH CERTIFICATE AND PRESENT COURT PAPERS SHOWING THEY ARE THE LEGAL GUARDIAN OR A NOTARIZED LETTER STATING THEY ARE AUTHORIZED TO BRING MINOR TO VISIT.**
- ALL VISITORS OVER THE AGE OF 18 *MUST* PRESENT A VALID PHOTO ID (EX. DRIVERS LICENSE OR PASSPORT).
- A **MAXIMUM** OF TWO ADULTS OR ONE ADULT WITH UP TO TWO CHILDREN ARE PERMITTED PER VISIT.
- ANYONE IN CUSTODY IN THE PAST 60 DAYS, OUT ON BAIL/BOND, ON TOC, ON WORK RELEASE (CAP), ON PAROLE OR FORMAL PROBATION, HAS AN ACTIVE WARRANT OR RESTRAINING ORDER PROHIBITING CONTACT ***MAY NOT*** VISIT.

**VISITING LIST CAN ONLY BE UPDATED *ONCE* EVERY 30 DAYS.**  
**If a visitor is not on this current list, they will be removed from visiting.**

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1. NAME \_\_\_\_\_ DOB \_\_\_\_\_ DL/ID# \_\_\_\_\_ STATE ISSUED \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE# \_\_\_\_\_  
RELATIONSHIP TO INMATE \_\_\_\_\_ IF MINOR; PARENT/GUARDIAN \_\_\_\_\_  
 APPROVED  DENIED \_\_\_\_\_

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2. NAME \_\_\_\_\_ DOB \_\_\_\_\_ DL/ID# \_\_\_\_\_ STATE ISSUED \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE# \_\_\_\_\_  
RELATIONSHIP TO INMATE \_\_\_\_\_ IF MINOR; PARENT/GUARDIAN \_\_\_\_\_  
 APPROVED  DENIED \_\_\_\_\_

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3. NAME \_\_\_\_\_ DOB \_\_\_\_\_ DL/ID# \_\_\_\_\_ STATE ISSUED \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE# \_\_\_\_\_  
RELATIONSHIP TO INMATE \_\_\_\_\_ IF MINOR; PARENT/GUARDIAN \_\_\_\_\_  
 APPROVED  DENIED \_\_\_\_\_

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4. NAME \_\_\_\_\_ DOB \_\_\_\_\_ DL/ID# \_\_\_\_\_ STATE ISSUED \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE# \_\_\_\_\_  
RELATIONSHIP TO INMATE \_\_\_\_\_ IF MINOR; PARENT/GUARDIAN \_\_\_\_\_  
 APPROVED  DENIED \_\_\_\_\_

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5. NAME \_\_\_\_\_ DOB \_\_\_\_\_ DL/ID# \_\_\_\_\_ STATE ISSUED \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE# \_\_\_\_\_  
RELATIONSHIP TO INMATE \_\_\_\_\_ IF MINOR; PARENT/GUARDIAN \_\_\_\_\_  
 APPROVED  DENIED \_\_\_\_\_

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DATE RECEPTION RECEIVED REQUEST FORM: \_\_\_\_\_ PROCESSED BY: \_\_\_\_\_

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6. NAME \_\_\_\_\_ DOB \_\_\_\_\_ DL/ID# \_\_\_\_\_ STATE ISSUED \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE# \_\_\_\_\_  
RELATIONSHIP TO INMATE \_\_\_\_\_ IF MINOR; PARENT/GUARDIAN \_\_\_\_\_  
 APPROVED  DENIED \_\_\_\_\_

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7. NAME \_\_\_\_\_ DOB \_\_\_\_\_ DL/ID# \_\_\_\_\_ STATE ISSUED \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE# \_\_\_\_\_  
RELATIONSHIP TO INMATE \_\_\_\_\_ IF MINOR; PARENT/GUARDIAN \_\_\_\_\_  
 APPROVED  DENIED \_\_\_\_\_

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8. NAME \_\_\_\_\_ DOB \_\_\_\_\_ DL/ID# \_\_\_\_\_ STATE ISSUED \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE# \_\_\_\_\_  
RELATIONSHIP TO INMATE \_\_\_\_\_ IF MINOR; PARENT/GUARDIAN \_\_\_\_\_  
 APPROVED  DENIED \_\_\_\_\_

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9. NAME \_\_\_\_\_ DOB \_\_\_\_\_ DL/ID# \_\_\_\_\_ STATE ISSUED \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE# \_\_\_\_\_  
RELATIONSHIP TO INMATE \_\_\_\_\_ IF MINOR; PARENT/GUARDIAN \_\_\_\_\_  
 APPROVED  DENIED \_\_\_\_\_

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10. NAME \_\_\_\_\_ DOB \_\_\_\_\_ DL/ID# \_\_\_\_\_ STATE ISSUED \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE# \_\_\_\_\_  
RELATIONSHIP TO INMATE \_\_\_\_\_ IF MINOR; PARENT/GUARDIAN \_\_\_\_\_  
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